



DEVELOPMENT REVIEW BULLETIN

Bulletin No.1/2004

Subject: SIGN POSTING REQUIREMENTS (per CB-1-2004)

Resource: M-NCPPC

Date: Effective Immediately

- The applicant shall post the required public notice sign(s) for all public hearings conducted by the Planning Board, Zoning Hearing Examiner and District Council.
- There is a \$30.00 posting fee for each required sign¹ for all applications that require a public hearing by the Planning Board, Zoning Hearing Examiner and District Council.
- All signs must be posted and photographed 30 days prior to the hearing date. Signs will be released by the assigned reviewer and can be picked up the Monday prior to the 30-day posting. The signs must be posted by midnight on Tuesday.
- The applicant shall inspect the sign at least one time, no later than the fifteenth day of posting, to ensure that the required signs are maintained. If a new sign is needed, there is no additional fee for a replacement sign. A sign posting and inspection affidavit (attached), along with the sign photograph(s), must be provided for the record.

Note: The affidavit must be received no later than 15 days prior to the Planning Board hearing. Failure to deliver the affidavit will result in rescheduling your hearing date or a recommendation for denial of the application.

- The signs should be double-sided and posted at a 45 degree angle. You will not be charged for the second sign.

¹ *If the property has frontage on one or more improved streets, there shall be one sign posted for each 1,000 feet (or portion) of frontage on each street. The signs shall be posted on the property near the street right-of-way, so as to be visible from the improved portion of the street. When more than one sign is required to be posted along a street, the signs shall, where practical, be evenly spaced along the street. If the property does not have frontage on an improved public street, then one sign shall be placed on the property. Another sign shall be placed near to, and visible from, the improved portion of the nearest, most-traveled street.*