



**The Maryland-National Capital Park & Planning Commission**  
Department of Finance – Corporate Procurement Division

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6611 Kenilworth Avenue, Suite 300 • Riverdale, Maryland 20737 • 301-454-1600 Fax: 301-454-1606

TO: All Prospective Bidders

FROM: Cindy Martinez  
Principal Procurement Specialist

SUBJECT: **Addendum No. One –IFB No. B40-121**  
Montgomery County Department of Parks Tree Moving Services

DATE: January 15, 2020

Enclosed and effective this date is Addendum No. One for the subject IFB. This addendum provides revisions to the IFB.

Bidder shall acknowledge receipt of this addendum by completing and returning this form with the Bid submission. **Failure to submit this addendum may deem your firm non- responsive.**

**All other terms and conditions remain unchanged.**

Sincerely,

*Cindy Martinez*

Cindy Martinez, Principal Procurement Specialist

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Acknowledgement of receipt of ADDENDUM # 01

Company Name: \_\_\_\_\_

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Authorized Representative's Signature

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Date

- I. This Section provides revisions to the IFB appearing **bold red** as follows:
1. **REVISE:** Page 21, Section 4.8 “Failure to not secure a hole properly may result in...  
**ADD: immediate end of contract. At this point, any trees that have been transplanted to a designated Park and not finished as outlined in 4.3 above, will not be paid for by the Commission**
  2. **REVISE: FORM A: BID FORM (See Page 3)**
  3. **REVISE:** Deadline for Bid Changed from January 24, 2020 BEFORE 2:00 P.M. to **January 28, 2020 BEFORE 2:00 P.M.**

**FORM A- MONTGOMERY COUNTY DEPARTMENT OF PARKS TREE MOVING SERVICES**

**REVISED BID FORM**

**COMPANY NAME:** \_\_\_\_\_

Item No.	*Radius and Miscellaneous Information	Estimated Number of Trees	Unit Price	Extended Total Price
1	Radius 0-10 Miles (65" Tree Spade)	20	\$	
2	Radius 11-20 Miles (65" Tree Spade)	30	\$	
3	Radius 21-30 Miles (65" Tree Spade)	10	\$	
4	Radius 0-10 Miles (90" Tree Spade)	20	\$	
5	Radius 11-20 Miles (90" Tree Spade)	30	\$	
6	Radius 21-30 Miles (90" Tree Spade)	10	\$	
7	Cost of Staking per tree with 3-turnbuckle anchoring method (staking will be at the recommendation of the contractor as needed or if deemed necessary by a M-NCPPC representative)	120	\$	
<b>Total Cost of Lines 1 through 7:</b>				\$
*Radius mileage based on shortest road travel distance via commercial truck from Pope Farm Nursery to planting location. All rates shall be all-inclusive including, but not limited, to any cost/expenses.				
<b>Total Cost Written in Words:</b> _____				

Address: \_\_\_\_\_

Authorized Person (PRINT): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_