



MONTGOMERY COUNTY DEPARTMENT OF PARKS
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

TO: All Prospective Offerors
FROM: Cindy Martinez
Principal Procurement Specialist
SUBJECT: **Addendum No.01 – RFP No. P40-103**
Josiah Henson Park Exhibits Fabrication and Installation
DATE: September 03, 2019

Enclosed and effective this date is Addendum No.01 to the subject RFP. This addendum provides sign-in sheet, power point presentation, and modifications to the RFP listed in **red bold** on page two.

Offeror (s) shall acknowledge receipt of this addendum by completing and returning this form with the Technical Proposal under Tab 5. Required Forms. Failure to submit this addendum may deem your firm not responsive.

All other terms and conditions remain unchanged.

Sincerely,

Cindy Martinez, Principal Procurement Specialist

Acknowledgement of receipt of ADDENDUM # 01

Firm Name: _____

Authorized Representative’s Signature

Date



The following changes, amends, or clarifies the RFP:

1. Updated Contact information: **Cindy Martinez**
Principal Procurement Specialist
Finance Department, Central Purchasing Division
6611 Kenilworth Avenue, # 300
Riverdale, Maryland 20737
Email: Cindy.Martinez@mncppc.org
Office: (301) 454-1603 Fax: (301) 454-1606

2. Deadline for Proposals changes from September 06, 2019 NO LATER THAN 2 P.M. to **September 12, 2019 NO LATER THAN 2 P.M.**

3. **Delete pages 2 through 48 of Package D- AV Narrative and Elements. The Exhibit fabricator shall provide and install the AV Hardware and will serve as the AV Hardware Integrator. Proun and Northern Light Productions will produce the five (5) AV Programs. The AV production Scope of Work is for reference only.**

4. **Revisions to Package F- Technical Specifications and Exhibit List:**
 - **Revise Section 2: Description of Work; 2.3 Materials and Execution; Image Acquisition (Page 8) to read “Contractor will be required to acquire all images (unless otherwise specified, and not including the custom illustrations) and obtain image permission agreements.”**

 - **Changes Section 3: Project Coordination; 3.1 Contractor’s Use of Premises; Workdays and Workhours (Page 13) from “The site and buildings will be accessible generally on weekdays between the hours of 8AM and 5PM. Before or after-hours work must be arranged in advance” to read “All working hours shall comply with the Montgomery County Noise Ordinance Laws. Prior approval is required for working outside of normal working hours and on weekends. Access to the site shall be coordinated with the M-NCPPC Construction Manager and with the general contractor (CFI Construction Corp.)”**



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