



DEVELOPMENT REVIEW BULLETIN

Bulletin No. #2-2018

Subject: Amendment to Process Guidelines for Development Review Applications

Resource: M-NCPPC – Development Review Division

Date: October 24, 2018

In April 2008, the Prince Georges County Planning Board adopted (PGCPB Resolution 08-71) the Process Guidelines for Development Review Applications (Guidelines).

The Guidelines are intended to serve as procedural instructions to be completed by staff and applicants in conjunction with the acceptance, evaluation and scheduling of development review applications that are presented to the Planning Board.

It is the intent of the Guidelines to provide improvements in the effectiveness, efficiency and transparency of the process, with adherence to mandatory review periods. These guidelines apply to all development review applications that are transmitted from the Planning Board to the Zoning Hearing Examiner or District Council or have a public hearing before the Planning Board.

The Guidelines are broken down into the following categories:

- Pre-Acceptance Review
- Formal Acceptance and Processing
- Requirements spanning 7 days to 65 days prior to the Planning Board Hearing.

An amendment to these Guidelines is proposed. The draft Guidelines are available on the Planning Department web site at <http://www.pgplanningboard.org/169/Development> with a 30-day comment period, beginning October 24, 2018 through November 23, 2018. The Guidelines will then be presented to the Planning Board for approval and apply to all applications that have not yet been filed as of January 1, 2019.

Please direct any questions to Whitney Chellis, Planning Supervisor, Development Review Division by e-mail at process.guidelines@ppd.mncppc.org.